義守大學校外教學申請表

Application for Field Teaching, I-Shou University

□一般課程 □校外實(見)習課程 □服務學習課程 □計畫案課程　　年/Y　月/M　日/D

<table>
<tr><td colspan="3">開課系級：　　科目名稱：
Dept：　　Course Title：</td><td>領隊教師姓名 Instructor
(Activity Leader)</td></tr>
<tr><td colspan="3">本學期第_____次辦理校外教學活動
This is the _____ time of application for field teaching.
(一般課程每門課以兩週課程內容為限，計畫案補助者不受此限)
(The maximum hours for field teaching should not exceed two weeks' course hours, except for those sponsored by projects.)</td><td></td></tr>
<tr><td colspan="3">校外教學機關名稱:
Institute of field teaching：</td><td>聯絡電話
Tel：</td></tr>
<tr><td colspan="3">校外教學地址
Address of the institute：</td><td></td></tr>
<tr><td colspan="3">校外教學日期:　年　月　日　（星期：　）
Teaching date：　Y　M　D　（Day：　）</td><td>任課教師簽章
Instructor Signature</td></tr>
<tr><td colspan="3">預計出發時間:　　預計返校時間:
Scheduled departure time：　　Scheduled return time：</td><td></td></tr>
<tr><td colspan="3">修課人數：共　　人；參加人數：共　　人
Number of Students in this course：　　; Number of participants：</td><td>單位主管簽章
Department Dean Signature</td></tr>
<tr><td>課程原排時間
Scheduled course time</td><td colspan="2">年/Y　月/M　日/D（星期/Day：　）
節次/class period：_____
□上課 □不上課</td><td></td></tr>
<tr><td>交通情況
Transportation method</td><td colspan="3">□ 學生自行前往校外教學地點:
Students depart to the destination by themselves.
□ 集合後搭車一同前往校外教學地點，集合地點：
Students take a bus to the destination together.　Meeting place: _____
□其他 Other methods:</td></tr>
<tr><td>活動摘要
Description of the activity</td><td colspan="3"></td></tr>
<tr><td rowspan="5">簽

核
Comments</td><td rowspan="2">教務處
Office of Academic Affairs</td><td>課務組
Curriculum Section</td><td colspan="2">副教務長
Deputy Dean of Academic Affairs</td></tr>
<tr><td></td><td colspan="2"></td></tr>
<tr><td rowspan="2">學務處
Office of Student Affairs</td><td>生活輔導組
Student Campus Life Guidance Section</td><td>軍訓室
Office of Military Education</td><td>學務長
Dean of Student Affairs</td></tr>
<tr><td></td><td></td><td></td></tr>
<tr><td colspan="4">核示
Ratification</td></tr>
<tr><td colspan="4"></td></tr>
</table>

附註：一、本申請表請於實施二週前附學生名單提出申請。
　　二、經核准後，將影本分送課務組、生輔組及軍訓室存查。

Notes: 1. Make the application with student list two weeks before the field teaching date.
2. Photocopies of this form are reserved in Curriculum Section, Office of Student Affairs, and Military Education Office for verification after ratification.