

Regulations for International Student Admission to I-Shou University

Adopted by the second meeting of the Committee of International Student Admission of the 2011 academic year on January 27, 2010

Ratified by Ministry of Education under file No. Tai-Wen-Tzu 1000025332 on February 16, 2011

Article 1 The regulations herein are established pursuant to Article 5 of Regulations Regarding International Students Undertaking Studies in Taiwan under the Ministry of Education and relevant articles of the Academic Rules of I-Shou University.

Article 2 International students who have never held Taiwanese citizenship or Overseas Compatriot Student status may file for admission under the regulations. International students who have stayed overseas for 6 consecutive years may also file for admission in accordance with these regulations. However, international students who plan to apply for Medical, Dental, Chinese Medicine departments shall have stayed overseas for more than 8 consecutive years.

1. International students with the nationality of the Republic of China upon registration should never have had household registration record in Taiwan.
2. Individuals with Republic of China nationality, having ceased to hold the nationality, are not qualified to apply for admission if the period of the renunciation of the nationality is less than 8 years since the date, on which a revocation was issued from the Ministry of the Interior.
3. The aforementioned applicants shall never have studied in Taiwan as an Overseas Chinese Student and placed by the University Entrance Committee for Overseas Chinese Student in the academic year.

According to the Cultural Exchange Agreement, a foreign national who was selected by a foreign government, organization, school, or educational/cultural group to study in Taiwan, is not subject to the limitation as prescribed in the preceding paragraphs.

The 6 or 8-year period as prescribed in the first paragraph shall be calculated from the date the semester begins as set by each individual school (Feb. 1 or Aug. 1).

The term “overseas” mentioned in the first paragraph is defined as the countries or regions other than Mainland China, Hong Kong and Macao; the term ”consecutively” means potential applicants must not stay in Taiwan for more than 120 days per year.

The requirement stipulated in the first paragraph does not apply to potential applicants with both the ROC citizenship and a foreign nationality who have renounced their ROC citizenship before the regulations were amended and

promulgated on Feb. 1, 2011.

Article 3 Foreign students with a high school degree may apply for the Undergraduate programs; those with a bachelor's degree may apply for Master's programs and those with a Master's degree may apply for Doctoral programs.

Foreign students who satisfy the qualification as stipulated in the Standards for Recognition of Equivalent Qualifications for University Entrance Examination of the Ministry of Education may apply for Undergraduate, Master's or Doctoral programs.

Article 4 International students who wish to transfer to the Undergraduate programs of the University must satisfy the qualification established for local students. Eligible applicants may apply for transfer to the class in the 2nd or 3rd grade with similar nature. The application shall be filed in accordance with the regulations.

Article 5 Upon completion of the course of study, at a school in Taiwan, to which an international student applied, the student's admission to higher academic levels shall be handled in a manner identical to the procedures of admission for local students, except for an application for master's degree or higher level of graduate studies, which shall be subject to the regulations.

Article 6 International students who wish to apply for Undergraduate, Master's or Doctoral programs shall submit the following documents the University Admission Committee by a deadline given in the University's entrance rules of the year. Late submission shall not be accepted.

1. Two copies of application forms.
2. One copy of the applicant's highest-level certificate or equivalent academic attainment authenticated by a Taiwan's overseas representative office or issued by the applicant's school abroad (sealed and sent to the school to be applied for). The document shall be certified with a stamp or embossed seal by the school abroad (Documents in foreign languages other than English shall be translated into either Chinese or English).
3. Validated financial statements (sealed and sent directly to schools to be applied for) indicating sufficient funds for studying in Taiwan.
4. Application fee.
5. Other documents as required by the department or institute.

The aforementioned highest-level certificate or equivalent academic attainment should be subject to the Ministry of Education's Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education, except for documents issued by overseas Taiwanese schools.

While reviewing the application of international students, ISU may require applicants obtain authentication by Taiwan's representative offices abroad for non-authenticated documents if the University has doubts about the documents. The University may seek the offices' assistance for verification of authenticated documents.

Article 7 An international student who has completed a bachelor's degree or higher degree in Taiwan and who applies for a Master's program shall be exempt from the rules listed in Article 6, first paragraph, item 2, provided that a graduation certificate and transcripts for each semester issued by the institutions in Taiwan shall be enclosed.

International students who have graduated from international schools in Taiwan, or from bilingual programs affiliated with local high schools may apply for the University with graduation certificates and transcripts for each semester as stipulated by Article 6, and are exempt from the rules listed in Article 5 and Article 6, paragraph 1, items 2.

Article 8 The quotas for international students shall be capped at 10% of the University's ratified student quotas of the academic year. The quotas for international students shall be included in the University's student quotas of the year and submitted to the Ministry of Education for approval. The University may fill the vacancies for local students with international students in case of insufficient enrollment.

The aforementioned 10% quotas for international students do not include international students with a non-degree status.

Article 9 The University shall establish admission regulations for international students and submit the rules to the Ministry of Education for approval. The University shall create a set of entrance rules detailing the programs offered, the admission quotas, qualifications and requirements, means of reviewing and relevant admission information. The Committee of International Students Admission shall be responsible for screening international students' applications in accordance with the procedures of student enrollment.

The University shall complete a list of admitted international students, detailing each international student's name, nationality, year of study, and program and identifying the recipients of the Taiwan Scholarship or other subsidies offered by the Ministry. The list must be submitted to the Ministry of Education by Nov. 30 every year for future reference.

Article 10 An individual who stays in Taiwan for an internship program with the permission of the Ministry of Education after graduation may have his/her international student status extended for a maximum of one year. However, those who apply for household

registration, move-in registration, naturalization or restoration of Republic of China nationality during their study in Taiwan shall be expelled for they are considered having lost the status as an international student. Those who have been expelled by their schools on account of poor behavior or academic performance or due to criminal conviction may not thereafter apply again for admission under the regulations. Those who were found to have violated the aforementioned rule shall be disqualified and expelled.

- Article 11 International students are barred from applying for recurrent education undergraduate programs, Master's programs for working professionals and other programs that are only offered at night or on holidays. However, holders of the R.O.C Alien Resident Certificate (ARC), R.O.C Permanent Residence Permit or those taking special international programs approved by the Ministry of Education are exempt from the restriction.
- Article 12 The University shall obtain the Ministry of Education's approval for establishing special programs international students in accordance with the Standards for Student Admission Quotas and Resources at Universities and Colleges.
- Article 13 The University may sign academic cooperation agreements with overseas schools and recruit international exchange students under the precondition that the agreements will not interfere with the University's normal academic activities. This allows the University to recruit non-degree students in accordance with the University's admission regulations for international students to study in the University for a maximum of one year. . Non-degree students who fail to present an ARC before the new semester begins shall be disqualified.
- Article 14 When an international student who has been admitted to the University arrives at the campus after less than one-third of the first semester has passed, he or she is allowed to enroll for the first semester. Those who arrive at the campus after more than one-third of the first semester has passed shall be enrolled for the second semester. The procedure to maintain his/her admission status shall follow the Academic Rules.
- Article 15 Non-degree students shall follow the same course registration procedures as degree students do.
- Article 16 Non-degree students who have completed the non-degree program and wish to obtain official student status shall apply for the program again in accordance with Article 6.
- Article 17 Once the non-degree students have been admitted to a degree program, they may apply for credit exemption based on the courses the students have previously completed with satisfactory grades in accordance with the Regulations of Credit Exemption.

- Article 18 International students who have been admitted to the University may apply for scholarships from the University or the Ministry of Education in accordance with the relevant regulations.
- Article 19 Those who enroll in programs that offer Mandarin-instructed courses are subject to relevant Mandarin courses registration regulations, except for international students whose mother tongue is Mandarin.
- Article 20 Newly-enrolled international students shall submit documents upon enrollment proving that they have purchased medical and injury insurance abroad that will cover a valid period of no less than four months after their arrival. Current students shall submit documents proving that they are covered by National Health Insurance during their study in Taiwan. Those who are not insured (degree students only), may pay the insurance fee at the University upon registration.
- The aforementioned documents of insurance policies purchased abroad shall be authenticated by the Taiwan's representative offices abroad.
- The school fees of international students are subject to the regulations below:
1. The University shall define the charge standard and submit the standard to the Ministry of Education for approval. The standard should be the same as those applied at other private universities..
 2. Students enrolled pursuant to the third paragraph of Article 2 shall be charged in accordance with the Cultural Exchange Agreement.
- Students enrolled before the regulations were amended shall pay schooling fees in accordance with the original regulations.
- The University and relevant authorities shall take due actions should international students were found to have violated the Employment Services Act.
- Article 23 The University shall report to Bureau of Consular Affairs of the Ministry of the Foreign Affairs and the National Immigration Agency of the Ministry of the Interior if any international students suspend their schooling, withdraw from the University or lose their student status and send copies of notifications to the Ministry of Education.
- Article 24 International students undertaking Studies in Taiwan shall follow Taiwanese laws and relevant regulations set by I-Shou University.
- Article 25 Matters not mentioned in the regulations shall be subject to the Regulations regarding International Students Undertaking Studies in Taiwan, the Academic Rules of the University and related regulations.
- Article 26 The Regulations shall be adopted or amended by the Enrollment Committee and submitted to the Ministry of Education for approval.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these regulations, the Chinese language version shall prevail.