

Regulations for Minor Studies at I-Shou University

Adopted on January 23, 1996 at the second meeting of the University Academic Council in the first semester of the academic year 1995

Filed for reference on February 16, 1996 under the Ministry of Education's Letter Tai-85-Kao-2-Tzu No. 85011708

Adopted on August 28, 1997 at the first meeting of the University Academic Council in the first semester of the academic year 1997

Adopted on November 19, 1997 at the second meeting of the University Academic Council in the first semester of the academic year 1997

Adopted on October 25, 2000 at the second meeting of the University Academic Council in the first semester of the academic year 2000

Adopted on March 5, 2003 at the first meeting of the University Academic Council in the second semester of the academic year 2002

Filed for reference on June 10, 2003 under the Ministry of Education's Letter Tai-Kao-2-Tzu No. 0920080637

Adopted on October 8, 2003 at the second meeting of the University Academic Council in the first semester of the academic year 2003

Adopted on May 12, 2004 at the second meeting of the University Academic Council in the second semester of the academic year 2003

Filed for reference on July 8, 2004 under the Ministry of Education's Letter Tai-Kao-2-Tzu No. 0930085081

Adopted on March 21, 2007 at the first meeting of the University Academic Council in the second semester of the academic year 2006

Filed for reference on August 6, 2007 under the Ministry of Education's Letter Tai-2-Tzu No. 0960114086

Amendments to Articles 1, 2, 5, 6, 7, 9 and 12 ratified and promulgated by the President on June 21, 2011

- Article 1 The Regulations for Minor Studies at I-Shou University (hereinafter referred to as the "Regulations") are established pursuant to the Academic Rules of I-Shou University, the University Act, and the Enforcement Rules of the University Act.
- Article 2 Departments (except the School of Chinese Medicine for Post Baccalaureate) may accept applications for a minor study by students from other departments. Students pursuing a minor study shall complete a minimum of 20 credits of professional courses required by minor studies. The number of credits for minor studies shall be decided by respective departments and implemented after being adopted by University Academic Council. The credit hours for minor studies are not included in the minimum credit hours required for graduation by the department of the major study.
- Article 3 Undergraduate students may apply for a minor study from the sophomore year to the first semester of the last year of study (an extended term of study is not included).
- Article 4 Students may apply for a minor study to the department of the major study upon registration every semester. Only with the consent of the chairs of the departments of major and minor studies will students submit their applications to the Office of Academic Affairs for future reference.
- Article 5 The scores on minor studies shall be calculated with the scores on major studies to obtain an average semester grade in accordance with pertinent provisions in the Academic Rules of I-Shou University.
- Article 6 For students pursuing a minor study who have successfully completed the prescribed course of study and passed the required examinations, his or her minor degree in both Chinese and English shall be clearly stated in the diploma, academic transcripts, the graduates' roster and the degree certificate in English.
- Article 7 Those who fail to complete the required courses and credits of the minor study within the prescribed years of study may apply for an extension to the years of study for a maximum of 2 years. After extending the years of study, students pursuing a minor study who have not completed the required courses shall not apply for any certificate related to minor studies.
- Article 8 Students pursuing a minor study who have completed the requirements for graduation at the department of the major study but have not completed required courses and credits of the minor study within the prescribed period may relinquish their minor study. In this case, the minor degree will not be stated on the diploma. After

graduation, students shall not request to make up the insufficient credits or any certificate related to their minor study.

Article 9 Graduating students pursuing a minor study who have not completed the required credits of the minor study shall apply for renouncement at the end of August. With the consent of the Chair of the department of the major study, credits gained from the minor study related to the courses offered by the department of the major study may be transferred to offset the basic required credits of the department of the major study for graduation.

Article 10 Students pursuing a minor study shall pay credit fees if extra classes are needed within the prescribed years of study. Undergraduate students who extend the years of study due to the minor study shall pay credit fees if he/she takes 9 credits or less or pay the full tuition and other required fees if he/she takes 10 credits or more. Students of the Division of Continuing Education shall pay the tuition and credit fees.

Article 11 Any issue not mentioned herein shall be subject to the Academic Rules of I-Shou University as well as relevant laws and regulations.

Article 12 The Regulations become effective on the third day of promulgation after being adopted by the University Academic Council, the University Administration Council and the University Council, ratified by the President, and submitted to the Ministry of Education for future reference. The same procedure applies to any amendment to the Regulations.

Note: In the event of any disputes or misunderstanding as the interpretation of the language or terms of these Regulations, the Chinese language version shall prevail.