

# **Regulations for Handling of Studies and Enrollment Status for Students Studying Abroad/in Mainland China at I-Shou University**

Ratified and promulgated by the President on November 4,  
2011

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- Article 1      The Regulations for Handling of Studies and Enrollment Status for Students Studying Abroad/in Mainland China at I-Shou University (hereinafter referred to as the "Regulations") are established pursuant to the Academic Rules of I-Shou University and the University Act.
- Article 2      The handling of studies and enrollment status for students studying abroad/in mainland China during their study at I-Shou University (hereinafter referred to as the "University") shall be conducted in accordance with the following regulations.
- Article 3      The regulations are applicable to the following students:
1.      Students recommended by respective departments/institutes to conduct research or study at universities/institutes abroad or in mainland China with the approval of the University.
  2.      Students selected by government agencies to conduct research or study at universities/institutes abroad or in mainland China with the approval of the University.
  3.      Students selected by the University to pursue double degree or study in exchange program at universities/institutes abroad or in mainland China that establish a collaborative relationship with the University.
  4.      Students recommended by respective departments/institutes to conduct research relevant to his/her thesis with the approval of the University.
  5.      Students who undertake the mission or internship abroad or in mainland China relevant to courses or research as required by respective departments/institutes.
  6.      Students who represent the University or the country to participate in international activities or conferences held abroad or in mainland China.
  7.      Students who represent the country to participate in international skills competitions held abroad or in mainland China.
  8.      Students who are selected as members of the National Team to participate in

off-campus training or sports competitions abroad or in mainland China.

- Article 4 Students shall apply for studying their majors or foreign languages, or conduct research relevant to their studies or thesis at universities/institutes abroad or in mainland China that are recognized by the Ministry of Education.
- Article 5 As per regulations stipulated in Subparagraph 1-3 of Article 3, the term for students who take courses abroad or in mainland China shall be counted into their term of studying at the University. The term of study for students studying abroad or in mainland China shall be less or equal to 1 year, while the term for those who pursue double degrees shall not exceed 2 years.
- As per regulations stipulated in Subparagraph 4-8 of Article 3, the term for students who go abroad or mainland China shall be less or equal to 3 months, while the term for students who satisfy Subparagraph 4 may reach 6 months with the approval of the University.
- Article 6 As per regulations stipulated in Subparagraph 1-3 of Article 3, students pursuing study abroad or in mainland China who do not conduct suspension of study may apply for transferring credits taken during their study abroad or in mainland China in accordance with the Regulations for Students Applying Credit Transfer at I-Shou University.
- Each course with 18 teaching hours shall be counted as 1 credit when it comes to credit transfer.
- Article 7 Students who apply for studying abroad or in mainland China shall conduct registration procedure and pay required payment (no need to pay during summer and winter vacations) in accordance with relevant regulations unless otherwise stipulated or under special circumstances approved as special projects. It is not necessary for students who apply for studying abroad or in mainland China for one semester or one academic year to conduct course registration. Otherwise, students shall ask others to conduct registration procedure and course registration if they are unable to conduct such procedures during the term of studying abroad or in mainland China. Students may take make-up examinations if they are not able to take mid-term or final exams during their term of studying abroad or in mainland China.
- Article 8 Students with draftee status apply for going abroad or going to mainland China shall follow the Regulations for Exit of Draftees stipulated by the Ministry of the Interior and relevant regulations.
- Article 9 The application of applying for studying/going abroad or to mainland China, submission and filling of required documents and relevant instructions shall be

conducted in accordance with regulations stipulated by respective units in charge at the University.

Article 10 Any affair not mentioned herein shall be subject to the Academic Rules of I-Shou University and other relevant regulations.

Article 11 The Regulations become effective on the third day of promulgation after being adopted by the University Academic Council, University Administration Council, and University Council and ratified by the President, and shall be reported to the Ministry of Education for future references. The same procedure applies to any amendment to the Regulations.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of the Regulations, the Chinese language version shall prevail.*