

**I-SHOU UNIVERSITY Application Form for Public Service Participation  on Campus  in Organizations**  
in the 1<sup>st</sup> Semester of Academic Year 2019(For basic service-learning courses; please apply in advance.)

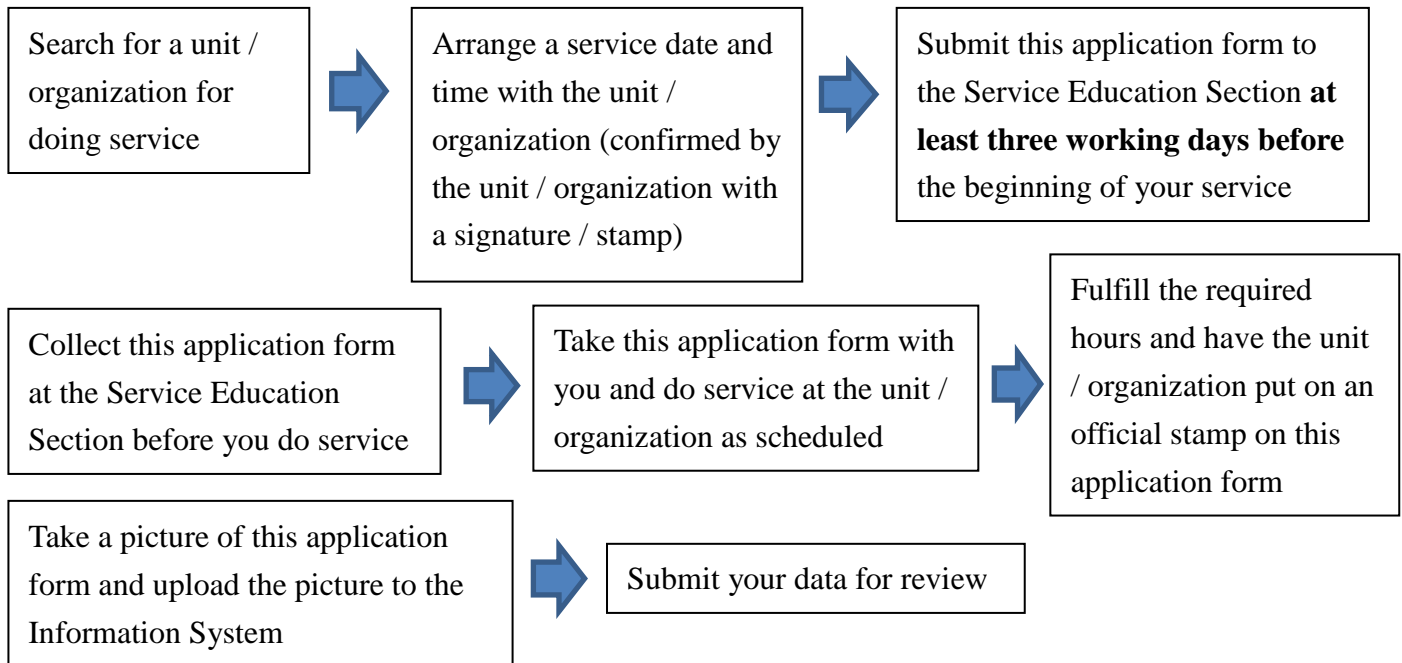
Dept. & Grade Level		Student No.		Mobile	
Name		Email			
Applicable Rule	<input type="checkbox"/> A student number begins with 101, 102, 103 or 104: twelve (12) hours for Service Education (II) <input type="checkbox"/> A student number begins with 105: sixteen (16) hours for Service Education (I)or(II) <input type="checkbox"/> A student number begins with 106,107,108: sixteen (16) hours for Service Education (I), at least eight (8) hours of which should be fulfilled at the administrative units of the University				
Location	<input type="checkbox"/> Administrative Unit: _____ <input type="checkbox"/> Academic Unit: _____ <input type="checkbox"/> Others: _____		Service Details		
(108-1) Date	<u>Time</u> (Please apply at least three working days before the beginning of your service)		服務單位聯絡人 姓名/職稱： 聯繫電話/分機：		
<b>Affidavit</b>					
			※ Application Procedure: ※ If you do <b>NOT</b> apply for participating in public service activities <b>in advance</b> , <b>all the hours you have fulfilled before application will NOT be recognized.</b> ※ I, the undersigned, have carefully read the notices <b>in the back of this application form</b> , and I understand and agree to the applicable rules set forth by the Service Education Section and the unit where I do service.		
			Applicant: _____ Date: YYYY / MM / DD		
服教組填寫	收件者：	收件日期：	建檔者：	建檔日期：	

---- Please print out this application form **double-sided**, complete it fully, send to the unit you are going to do service for confirmation, and finally submit to the Service Education for further processing ----

Dept. & Grade Level		Student No.		Mobile	
Name		Email			
Applicable Rule	<input type="checkbox"/> A student number begins with 101, 102, 103 or 104: twelve (12) hours for Service Education (II) <input type="checkbox"/> A student number begins with 105: sixteen (16) hours for Service Education (I)or(II) <input type="checkbox"/> A student number begins with 106,107,108: sixteen (16) hours for Service Education (I), at least eight (8) hours of which should be fulfilled at the administrative units of the University				
(108-1) Date	<u>Time</u> (In case of any alterations, the service-receiving unit / organization should put on an official stamp for confirmation)		Hour(s)	Service-receiving Unit / Organization	

After you have fulfilled all the hours stated on this application form, please take a picture of this application form, and then upload the picture to the Information System (<http://netreg.isu.edu.tw/wapp/>) for review.

## Application Procedure:



### Notices:

- In order for your application to be processed, you must submit an application form and show your student ID card at the Service Education Section at least three working days before the beginning of your service. **Under no circumstances will late application be considered.** The hours you have fulfilled will NOT be recognized if your application is incomplete or you fail to make an application in advance.
- Application Period:** Wednesday, September 11, 2019 ~ Wednesday, December 11, 2019. Late application will NOT be considered.
- Service Hour Recognition Period:** Monday, September 16, 2019 ~ Monday, December 16, 2019. The service hours fulfilled after this period will NOT be recognized.
- Please upload your application form(s) to the Information System before **11 p.m. on Monday, December 16, 2019.**
- Please note that the service education course consists of three sections. Only when a student passes all the three sections will he/she be considered passing the course, and those who have failed any of the three sections should retake the course. To safeguard your rights, please check the number of hours you have fulfilled with the units / organizations where you did service and with the Service Education Section before **December 16, 2019.** Or you may log in to the Information System before the deadline to check your service hours. In case of any questions, please do not hesitate to contact the Service Education Section before **December 16, 2019** for fear of any adverse effect on your semester score.
- Once you have fulfilled all the hours stated on this application form and have the unit / organization where you did service put on an official stamp, you have to scan this application form (the lower part) or take a picture of it, and then upload the scan file or the picture to the Information System (<http://netreg.isu.edu.tw/wapp/>), and enter the date and time you did service. Please make sure that the date and time you enter on the Information System are the same as those stated on this application form. Please Do submit your data for review.
- In order for your service hours to be recognized, please pay attention to the restriction on the number of service hours to be fulfilled at administrative and academic units, respectively.