

Regulations for Establishment of Student Reward and Disciplinary Committee at I-Shou University

Ratified and promulgated by the President on November 11,
2010

Amendments to Articles 3 and 6 ratified and promulgated
by the President on October 31, 2011

- Article 1 The Regulations for Establishment of Student Reward and Disciplinary Committee at I-Shou University (hereinafter referred to as the “Regulations”) are enacted as per Article 22 of the Charter of I-Shou University.
- Article 2 The establishment of the Student Reward and Disciplinary Committee (hereinafter referred to as the “Committee”) aims to deliberate and decide on major issues related to student rewards and punishments in a proper and fair manner to uphold students’ rights and interests and to bring educational functions into full play. The Student Campus Life Guidance Section of the Office of Student Affairs takes charge of all matters related to student rewards and punishments.
- Article 3 The Committee comprises nineteen members, and at least one-third of the committee members shall be composed of either sex. Committee members are as follows:
1. The position of chairperson is occupied by one vice president as appointed by the President.
 2. Ex-officio members are the Dean of Student Affairs, Director of Continuing Education and Military Training Director.
 3. Teacher Representatives: four nominees at or above the level of Assistant Professor from College of Electrical & Information Engineering, College of Science & Engineering, College of Management and Medical Disciplines, respectively; two nominees at or above the level of Assistant Professor from College of Language Arts, International College, College of Tourism & Hospitality, College of Communication & Design and Center for General Education, respectively. At least half of the nominees proposed by respective colleges shall be composed of either sex. The President will select and appoint eleven nominees as teacher representatives.
 4. Members with Specialties: two nominees at or above the level of Assistant Professor in the field of law from College of Management and Center for

General Education, respectively; two psychologists or teachers at or above the level of Assistant Professor in the field of counseling nominated by Counseling & Guidance Section. The President will select and appoint two nominees as members with specialties.

5. Two student representatives (a male and a female student) are recommended by Students' Union.

Except for members referred to in Subparagraphs 1 and 2 of the preceding paragraph, those who have already served as members to the Student Grievance Committee and the Committee for Gender Equity Education are not permitted to be members to the Committee. The appointment of committee members shall be completed by the President within one month of the beginning of every academic year. All committee members are unpaid volunteers, and they serve one year and may be re-appointed. Where a committee member resigns or a vacancy arises during the one-year term, the vacancy will not be filled.

- Article 4 One vice president serves as chairperson as appointed by the President. When the Vice President cannot attend a meeting for some reason, his/her deputy shall serve as acting chairperson.
- Article 5 The Committee is mainly responsible for deliberating recommendations on students' major merits and major demerits or above.
- Article 6 Committee members shall meet at least once every semester for official necessities. In case of major issues, the Chairperson may call extraordinary sessions.
- Article 7 A quorum of more than half of total membership will be required to validate a meeting. If a committee member cannot attend a meeting for some reason, he/she is not permitted to ask a third party to attend on his/her behalf. If the quorum is not present, the Chairperson shall adjourn the meeting. A decision shall not be made unless more than half of the members present vote in favor of the proposal.
- Article 8 The Committee may invite related parties and the person(s) involved to attend as observers to explain.
- Article 9 When a committee member is concurrently the person involved, or the advisor, instructor or consultant of the person(s) involved, he/she shall be excused from meetings and relevant duties.
- Article 10 The decisions on student rewards and punishments made by the Committee shall be submitted by the Student Campus Life Guidance Section to the President for ratification. The decisions will then be made public by the Section upon ratification.
- Article 11 The Regulations become effective on the third day of promulgation after adopted by the University Administration Council and the University Council and ratified by the

President.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Regulations, the Chinese language version shall prevail.