

# Regulations for Awarding of Outstanding Master's Student

## Scholarship at I-Shou University

Adopted on October 4, 2002

Amendments to the Regulations ratified and promulgated  
by the President on September 1, 2011

Partial amendments to the Regulations ratified and  
promulgated by the President on October 11, 2012

Article 1 The Regulations for Awarding of Outstanding Master's Student Scholarship at I-Shou University (hereinafter referred to as the "Regulations") are hereby established to encourage enrolled master's students to conduct research to make contributions to research capacities of I-Shou University (hereinafter referred to as the "University").

Article 2 The Student Activity Section of the Office of Student Affairs (hereinafter referred to as the "Section-in-charge") takes full charge of affairs related to the scholarship program.

Article 3 Application Requirements: first-year master's students (in the second semester) and second-year master's students of all departments, institutes and programs (excluding those of in-service programs, overseas programs or any other programs which offer discounts on the tuition and other required fees).

Those who have received the Scholarship for International Students or the Scholarship for Outstanding New Enrollees of Master's/Doctoral Programs are not eligible to apply for this scholarship.

Article 4 Application and Review Procedures:

1. Eligible master's students may file an application to the department (institute or program) where they study in accordance with the rules set up by the department (institute or program) after completing the registration procedure every semester.
2. Enforcement rules concerning application methods and review criteria shall be established by respective Department (Institute or Program) Affairs Councils, approved by respective colleges, reviewed by the Scholarship Review Committee, and finally ratified by the President.
3. All departments, institutes and programs shall deliver a scholarship candidate list (Attachment 1) and completed scholarship application forms (Attachment 2) to the Section-in-charge by the end of the fourth week of every semester.
4. The Section-in-charge will collect all the lists and application forms, then submit them to the Scholarship Review Committee for review, and finally announce a scholarship recipient list.

Article 5 Scholarship Quota:

1. The quota is calculated on a class basis: one candidate per class of ten master's students or less. If there are more than ten master's students in a class, one more candidate is added for every ten master's students, and rounding shall be adopted to calculate when the number is less than ten.
2. To calculate the total number of master's students in a class, only those who have completed the registration procedure for the current semester will be included, and those as referred to in Paragraph 2 of Article 3 shall be included as well.

Article 6 Scholarship Amount: every scholarship recipient will be awarded NT\$20,000.

Article 7 The Scholarship Review Committee is headed by the President as chairperson, and committee members are: vice presidents, Dean of Academic Affairs, Dean of Student Affairs, Dean of General Affairs, Secretary-General, Director of Continuing Education, college deans, and Dean of Accounting.

Article 8 Any matters not mentioned herein shall be subject to relevant regulations and rules of the University, or handled with special consent of the University.

Article 9 The Regulations become effective on the third day of promulgation after being adopted by the University Administration Council and ratified by the President.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Regulations, the Chinese language version shall prevail.*

**I-SHOU UNIVERSITY**  
**Department / Institute / Program of \_\_\_\_\_**  
**Candidate List for Outstanding Master's Student Scholarship**  
**in the \_\_\_\_\_ Semester of Academic Year \_\_\_\_\_**  
**(Filled by staff-in-charge only)**

1 <sup>st</sup> Semester	2 <sup>nd</sup> Semester
Total Number of Second-year Master's Students: _____  Number of Scholarship Recipients: _____	Total Number of First-year Master's Students: _____ Number of Scholarship Recipients: _____ Total Number of Second-year Master's Students: _____ Number of Scholarship Recipients: _____

Pursuant to Article 5 of the Regulations for Awarding of Outstanding Master's Student Scholarship at I-Shou University:

Scholarship Quota:

1. The quota is calculated on a class basis: one candidate per class of ten master's students or less. If there are more than ten master's students in a class, one more candidate is added for every ten master's students, and rounding shall be adopted to calculate when the number is less than ten.
2. To calculate the total number of master's students in a class, only those who have completed the registration procedure for the current semester will be included, and those as referred to in Paragraph 2 of Article 3 shall be included as well.

**Scholarship Candidate List**  
 (please start with first-year master's students)

No.	Year	Student No.	Name	No.	Year	Student No.	Name
1				6			
2				7			
3				8			
4				9			
5				10			

\*This is to certify that all the master's students listed above have satisfactorily met the application requirements set by the Department (Institute/Program).

\*Staff-in-charge of the Department (Institute/Program):

\*Department Chair (Institute/Program Director):

Notes:

- I. All departments, institutes and programs are responsible for receiving and screening application forms and should submit the following documents to the Student Activity Section of the Office of Student Affairs before the application period expires. (Please tick as appropriate.)
  - a scholarship candidate list
  - completed scholarship application forms and original academic transcripts
  - relevant regulations and/or rules about preliminary screening for the Outstanding Master's Student Scholarship at the Department (Institute/Program)
- II. Application Period: before the end of the fourth week of every semester.

If more space is needed, attach additional page(s).

## I-SHOU UNIVERSITY

## Application Form for Outstanding Master's Student Scholarship

(Filled in by the Applicant only)

Department / Institute / Program		Year		Student No.		Name	
No. on the Scholarship Candidate List		e-mail				Mobile	
Average Semester Grade for the Previous Semester		Conduct Score for the Previous Semester		National ID No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Post Office Branch No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>			Post Office Account No.	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		

Please attach a photocopy of a) the front and back of the Applicant's student ID card and b) the cover of the Applicant's Post Office passbook.

The front of the Applicant's student ID card

The back of the Applicant's student ID card (affixed with the Registration Seal)

-----Attach Here-----

-----Attach Here-----

The cover of the Applicant's Post Office passbook

-----Attach Here-----

Supervisor's Comments		Supervisor's Signature	
Documents to be submitted	<p>Applicants must submit the following documents. An incomplete application will <b>NOT</b> be considered. (Please tick as appropriate.)</p> <p><input type="checkbox"/> one completed scholarship application form</p> <p><input type="checkbox"/> the original academic transcript for the previous semester</p>		
Notes	<p>1. This application form must be submitted to the Department (Institute/Program) office. It will then be submitted along with a scholarship candidate list to the Student Activity Section of the Office of Student Affairs after the Department (Institute/Program) collects all the application forms.</p> <p>2. All departments, institutes and programs should deliver a scholarship candidate list (Attachment 1) and completed scholarship application forms (Attachment 2) to the Student Activity Section of the Office of Student Affairs by the end of the fourth week of every semester.</p>		

Application Date:            /            /            (m/d/y)