

# **Guidelines on Application for Bo-ai Emergency Relief Fund to I-Shou University**

Amendments adopted on October 15, 1999

- I. Purpose: The Guidelines on Application for Bo-ai Emergency Relief Fund to I-Shou University (hereinafter referred to as the “Guidelines”) are enacted to assist students whose studies are affected by unexpected hardships in concentrating on studies without worrying anything else.
- II. Enrolled students of the University are eligible to apply for this emergency relief fund.
- III. Students may submit an application whenever the University is in session.
- IV. The Student Activity Section of the Office of Student Affairs takes charge of all matters related to the emergency relief fund program.
- V. Application Qualifications: Students whose studies are affected by financial difficulties while studying at the University are eligible to apply. Such students may also apply for on-campus work-study positions based on actual needs and Ci En grants according to improvement in their conditions.
- VI. Applicants shall submit the following documents to the Student Activity Section, and the Section shall collect and submit all applications to the Scholarship Review Committee for review. Those whose applications are approved will receive a certain amount of emergency relief fund.
  1. a recommendation letter from his/her department chair or advisor;
  2. a photocopy of the student ID card; and
  3. supporting documents (e.g. a certificate of diagnosis issued by a medical institute, a certificate issued by a government agency, etc.)
- VII. Amount: The amount granted to every qualified applicant shall be determined at the University’s discretion by taking individual situations into consideration.
- VIII. The Guidelines become effective on the day of promulgation after adopted by the University Administration Council and ratified by the President. The same procedure applies to any amendment to the Guidelines.

*Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Guidelines, the Chinese language version shall prevail.*