

Regulations for Student Rewards and Punishments at I-Shou University

Amendments to Articles 1, 2, 7, 8, 9, 11 and 15 ratified and promulgated by the President on January 11, 2010

Amendments to Articles 4 and 6~13 ratified and promulgated by the President on October 31, 2011

Amendments to Articles 3 and 6~15 ratified and promulgated by the President on April 2, 2012

Amendments to Articles 4~9 and 11~19 ratified and promulgated by the President on June 12, 2014

Amendments to Articles 7~9, 11~12 and 15~18 ratified and promulgated by the President on August 5, 2015

- Article 1 The Regulations for Student Rewards and Punishments at I-Shou University (hereinafter referred to as the “Regulations”) are established as per Article 32 of the University Act to encourage students to be sincere, diligent in their studies, proud of themselves and of the University, to comport themselves as properly behaved and enterprising, and to develop solid university ethos and bring into full play the function of education.
- Article 2 Unless stipulated otherwise, student rewards and punishments at the University shall be subject to the Regulations.
- Article 3 Student rewards and punishments are as follows:
1. Rewards:
 - a. Commendations
 - b. Minor Merits
 - c. Major Merits
 - d. Special Rewards: prizes, prize money or certificates of merit
 2. Punishments:
 - a. Admonitions
 - b. Minor Demerits
 - c. Major Demerits
 - d. Probation
 - e. Expulsion

f. Dismissal

- Article 4 In any of the following circumstances, students shall be awarded a commendation:
1. Working hard and demonstrating satisfactory performance in his/her duties;
 2. Demonstrating brilliant performance while taking part in on- or off-campus competitions;
 3. Being courteous in every aspect and being always neatly dressed;
 4. Returning a sum of money or a valuable item he/she has found;
 5. Showing respect to the elderly and fully supporting the young, which can be proven by concrete evidence;
 6. Demonstrating satisfactory performance in keeping his/her dorm room and personal belongings neat and tidy, and passing the dormitory inspection;
 7. Being a good example by protecting university properties and using public facilities with care, which can be proven by concrete evidence;
 8. Demonstrating other outstanding deeds which merit a commendation.
- Article 5 In any of the following circumstances, students shall be awarded a minor merit:
1. Demonstrating remarkable performance on his/her duties and showing great enthusiasm for public welfare;
 2. Actively helping and fully supporting classmates, which can be proven by concrete evidence;
 3. Demonstrating remarkable performance on his/her duties while serving as a cadre member;
 4. Returning a considerable sum of money or an item of great value he/she has found and being commended by government agencies;
 5. Performing a heroic act, regardless of risks, to serve or to rescue others, which can be proven by concrete evidence;
 6. Demonstrating remarkable performance while representing the University in off-campus events or competitions, and lending the University a good reputation;
 7. Demonstrating other outstanding deeds which merit a minor merit.
- Article 6 In any of the following circumstances, students shall be awarded a major merit:
1. Demonstrating extraordinary performance which is beneficial to the nation and the society, which can be proven by concrete evidence;
 2. Demonstrating extraordinary performance on his/her duties while serving as a cadre member of a student club or a student self-governing organization, and making great contributions to developing solid university ethos;
 3. During his/her studies at the University, designing an invention or publishing a

peer-reviewed paper of great importance, either of which is beneficial to the nation and the society;

4. Performing an extraordinarily heroic act, regardless of risks, to serve or rescue others, and being commended by government agencies;
5. Demonstrating extraordinary performance while representing the University in national competitions, and lending the University a good reputation;
6. Demonstrating other outstanding deeds which merit a major merit with the approval of the Student Reward and Disciplinary Committee (hereinafter referred to as the “Committee”). The Committee has full authority and power to determine the level of reward.

Article 7 In any of the following circumstances, students shall be given an admonition:

1. Having not attended a routine assembly or activity without legitimate reasons;
2. Not keeping an appointment with the advisor or other faculty members without legitimate reasons;
3. Not following due administrative procedures established by the University, which is considered a less serious violation;
4. Wearing clothes that violate good social customs while on campus;
5. Attempting to avoid his/her duties without legitimate reasons and doing harm to public welfare;
6. Being delinquent while serving as a cadre member at the University;
7. Not keeping his/her dorm room and personal belongings neat and tidy;
8. Being indiscreet and misbehaving, thus resulting in harm to public welfare;
9. Disturbing public order in public or not turning the cell phone off while attending a class;
10. Not using public properties with care or not saving water and energy;
11. Violating traffic rules while driving a car or riding a motorcycle;
12. Violating any provision of the Regulations for Controlling the Motor Vehicles Driving on Campus at I-Shou University while driving a car or riding a motorcycle on campus;
13. Littering or smoking in a non-smoking area;
14. Disturbing working dogs on campus;
15. Assuming another student’s identity to answer a roll call in class;
16. Getting involved in a sexual harassment, sexual bullying or sexual assault case, which is considered a lesser offense by the Committee of Gender Equity Education with disciplinary action suggested;
17. Violating any provisions of the Regulations for Student Dormitory Management

at I-Shou University or the Housing Regulations for Dormitory Residents at I-Shou University, which is considered a less serious violation;

18. Exhibiting any behavior that deserves an admonition.

Article 8 In any of the following circumstances, students shall be given a minor demerit:

1. Insulting teachers or anyone performing official duties;
2. Bullying classmates or attacking others by revealing their past misdeeds;
3. Damaging public properties on purpose;
4. Destroying or damaging announcements or official documents issued by the University;
5. Attempting to avoid his/her duties without legitimate reasons, thus resulting in harm to public welfare, and showing no remorse;
6. Being dishonest or deceiving university officers or teachers;
7. Disturbing group order and disobeying instructions, thus making himself/herself a nuisance to others, affecting campus safety or disturbing social order;
8. Violating any provisions of the Regulations for Student Dormitory Management at I-Shou University or the Housing Regulations for Dormitory Residents at I-Shou University, which is considered a quite serious violation;
9. Keeping mahjong tiles or other gambling paraphernalia at the dormitory (severer punishment will be meted out if found to have used such gambling paraphernalia);
10. Violating exam rules;
11. Not wearing a helmet while riding a motorcycle or being caught with improper driving behavior for three times;
12. Parking his/her motorcycle or vehicle at an unauthorized location and refusing to obey instructions;
13. Falsely using another person's identity documents or allowing another person to falsely use his/her identity documents;
14. Having not completed the registration procedure by a given deadline after being notified for a first time;
15. Being found to have infringed on intellectual property rights, but it has nothing to do with an exchange or transfer of interests;
16. Getting involved in a sexual harassment, sexual bullying or sexual assault case, which is considered a less serious offense by the Committee of Gender Equity Education with disciplinary action suggested;
17. Mistreating or harming working dogs or any other animals;

18. Conspiring to assume another student's identity to attend a class for less than one-third of the total class hours during a semester;
19. Not following due administrative procedures or violating any regulations or rules of the University, thereby affecting the University's administration or others' rights;
20. Exhibiting any behavior that deserves a minor demerit.

Article 9 In any of the following circumstances, students shall be given a major demerit:

1. Intentionally damaging public properties and showing no remorse;
2. Counterfeiting or altering any documents;
3. Getting drunk and rowdy or gambling;
4. Establishing a gambling website, introducing such a website to others, or entrapping others into gambling by means of such a website;
5. Behaving rudely, brawling or rioting;
6. Entering a restricted area during an off-campus activity after a warning against typhoon, flood or landslide has been issued by the competent authorities;
7. Refusing to changing the time or place of an off-campus activity which could pose danger to oneself or others;
8. Deliberately disturbing university administration and obstructing university operation;
9. Maliciously criticizing, insulting or assaulting teachers or anyone performing official duties;
10. Being found upon investigation to have been involved in a fraudulent practice or irregularities during an exam;
11. Being found upon investigation to have been involved in plagiarism or a fraudulent practice in preparing his/her thesis (dissertation), creation, exhibition, performance, written report or technical report;
12. Being found to have infringed on intellectual property rights and earned illegal profits;
13. Taking part in a wrongful assembly/parade or illegal organization outside the campus;
14. Disturbing group order and refusing to obey instructions, thus inhibiting others' freedom, affecting campus safety and harmony, or posing any threat to social order, which is considered a serious offense;
15. Interfering with another person by threat or violence or being involved in the instigation of an assembly or parade without prior consent, thus making himself/herself a nuisance to others or posing any threat to social order or

- public safety;
16. Disseminating false statements, resulting in damage to others' rights and benefits or to the University's reputation;
 17. Being found to have accommodated visitors or taken visitors of the opposite sex into the dormitory;
 18. Entering the dormitory area where residents of the opposite sex live without prior permission;
 19. Not fulfilling the duty of managing public funds or public properties, or being found to have inflated, misappropriated, wasted or embezzled public funds or public properties;
 20. Disseminating information associated with pornography or violence, which violates good social customs or does harm to others' reputation;
 21. Being found to have engaged in multi-level marketing or direct selling on campus;
 22. Being found to be guilty of theft or to have taken another person's money or belongings away without prior consent;
 23. Establishing a profit-seeking website to engage in business practices, leading to damage to the University's reputation;
 24. Violating the Criminal Code and being sentenced by the court;
 25. Getting involved in a sexual harassment, sexual bullying or sexual assault case, which is considered a serious offense by the Committee of Gender Equity Education with disciplinary action suggested;
 26. Damaging or vilifying the national flag, the official name of the nation, the portrait of Dr. Sun Yat-sen, the photograph of the R.O.C. president, etc.
 27. Disturbing, mistreating or harming working dogs or any other animals, thus causing injuries to others;
 28. Conspiring to assume another student's identity to attend a class for more than one-third of the total class hours during a semester;
 29. Violating any provisions of the Regulations for Student Dormitory Management at I-Shou University or the Housing Regulations for Dormitory Residents at I-Shou University, which is considered a serious violation;
 30. Exhibiting any behavior that deserves a major demerit with the approval of the Student Reward and Disciplinary Committee. The Committee has full authority and power to determine the level of punishment, but the punishment meted out shall not be severer than a major demerit.

Article 10 Students shall be put on probation if they refuse to improve the behavior despite

repeated admonition or repeatedly conduct the same wrongful deeds as specified in the preceding article. Such students shall also be given two major demerits and two minor demerits. If a student has been subject to a disciplinary action before being put on probation, he/she shall be given additional demerits to accumulate a total of two major demerits and two minor demerits. A probation term is generally three semesters in length, including the semester in which a student is put on probation. Students on probation shall receive a conduct score of 60 points.

Article 11 In any of the following circumstances, students shall be expelled from the University:

1. Being given a minor demerit or above during the probation ;
2. Accumulating a total of three major demerits or receiving a failing conduct score;
3. Assaulting teachers or anyone performing official duties with weapons;
4. Violating the law and being sentenced by the court, leading to great damage to the University's reputation;
5. Getting involved in a fraudulent practice or irregularities during an exam with another two persons or more;
6. Coercing another person to or conspiring to assume another student's identity to sit an examination;
7. Getting involved in a sexual harassment, sexual bullying or sexual assault case, which is considered a much serious offense by the Committee of Gender Equity Education with disciplinary action suggested;
8. Being found upon investigation to have committed a serious violation of R.O.C. laws, having been sentenced by the court, and be subject to expulsion with the approval of the Student Reward and Disciplinary Committee (for students of non-R.O.C. nationality);
9. Exhibiting any behavior that deserves expulsion with the approval of the Student Reward and Disciplinary Committee.

As for students getting involved in the situation as referred to in Subparagraph 5 or 6, the punishment may be mitigated with the approval of the Student Reward and Disciplinary Committee as long as they express remorse for what they have done.

Article 12 In any of the following circumstances, students shall be dismissed:

1. Being found upon investigation to have counterfeited, falsified, borrowed, falsely used or altered any admission-related documents;
2. Being found upon investigation to have counterfeited, falsified or altered the student ID card, academic transcripts or any other academic credentials issued by the University;

3. Being found upon investigation to have involved in a fraudulent practice or irregularities during an entrance exam;
4. Being sentenced by the court to three years of imprisonment or more;
5. Getting involved in a sexual harassment, sexual bullying or sexual assault case, which is considered a very serious offense by the Committee of Gender Equity Education with disciplinary action suggested;
6. Exhibiting any behavior that deserves dismissal with the approval of the Student Reward and Disciplinary Committee and ratification by the President.

Article 13 Besides the Regulations, the following shall also be taken into consideration when the level of punishment is determined:

1. the motivation and purpose for the offence;
2. the stimulation perceived at the moment of committing the offense;
3. the means used to commit the offense;
4. the offender's living condition and moral conduct;
5. the relationship between the offender and the victim;
6. the danger or damage caused by the offense; and
7. the offender's attitude after the offense.

Article 14 Student rewards and punishments shall be subject to the following rules:

1. Applications for commendations, minor merits, admonitions and minor demerits shall be approved and announced by the Dean of Student Affairs.
2. Applications for major merits, major demerits or above shall become effective after being adopted by the Student Reward and Disciplinary Committee and ratified and announced by the President.
3. The Student Reward and Disciplinary Committee shall have full authority and power to solve any disputes about student rewards or punishments.
4. Students shall always be notified of their rewards or punishments both before and after an announcement. For major merits, minor demerits or above, in addition to an announcement, the University shall notify their parents (or legal guardians), advisors and departmental (institute/program) counselors.

Article 15 In order to help students subject to disciplinary action start afresh, they may apply for campus service to offset admonitions or minor demerits as previously ratified by the University. The rules are as follows:

1. Students may fulfill four hours of campus service to offset one admonition.
2. Students may fulfill twelve hours of campus service to offset one minor demerit.
3. Major demerits or above shall not be offset by campus service until a special

petition has been granted by the Student Reward and Disciplinary Committee or ratified by the President.

- Article 16 During his/her studies at the University, rewards and punishments given to a student may be accumulated and used to offset each other. However, a commendation or merit awarded to a student is not permitted to be used to offset a demerit given to him/her at a later time.
- Article 17 Students may put forward an appeal to the Student Appellate Committee in accordance with the Regulations for Handling Students' Grievances by I-Shou University if they are not satisfied with any reward or punishment given to them.
- Article 18 The Regulations become effective on the day of promulgation after being adopted by the University Council and ratified by the President. The Regulations shall also be submitted to the Ministry of Education for future reference. The same procedure applies to any amendment to the Regulations.

Note: In the event of any disputes or misunderstanding as to the interpretation of the language or terms of these Regulations, the Chinese language version shall prevail.